

Consent and Declaration

Homeward

The purpose of the Homeward Consent and Declaration is to authorize the Returns and Reintegration Assistance (RRAP) service provider, Serco, to assist in the voluntary return of eligible recipients and upon initial contact with the RRAP service provider may require collection storage and distribution (sharing) of personal data to undertake the provision of service.

The RRAP is delivered by Serco on behalf of the Department of Home Affairs and aims to provide assistance to voluntary and eligible (deemed eligible by the Department of Home Affairs) recipients, who wish to return to their country of origin or approved third country.

I understand that collecting, storing and sharing my personal data and (where applicable) my dependents personal data, is necessary for the provision of the RRAP.

I am aware that Serco complies with the provisions of the Privacy Act 1988 (Cth) (the Act) when collecting personal information from me and that this information is considered personal information for the purposes of the Privacy Act 1988 (Cth) (the Act).

I understand the scope of the RRAP, including the pre return counselling and planning support, assistance in arranging and facilitating travel (including liaising with Foreign Missions to obtain appropriate travel documents) and immediate post arrival assistance to eligible recipients and hereby authorize Serco and any authorized person (including sub-contractors) or entity acting on behalf of Serco to maintain, collect, store and use my personal information and dependents listed below for the purposes directly related to the RRAP functions and/or activities.

I am aware of and agree that selected personal data such as my name, date of birth, country of birth, immigration status, financial information, custody matters, and any criminal information obtained will be shared with the Department of Home Affairs to achieve the specified purpose(s) of assessing my eligibility to participate in the RRAP. Should that eligibility be confirmed then I also agree that specific sensitive personal information that may relate to an illness, disability or injury can be shared with third parties facilitating travel arrangements, so they are able to provide appropriate support in accordance with my needs.

I understand that Serco does not give my personal or sensitive personal information to other government agencies or private-sector organisations unless one of the following applies:

- I have consented to the release of my personal information
- I would reasonably expect, or have been told, that information of that kind is usually passed to those bodies or agencies
- The disclosure is required or authorised by law
- A general permitted situation under the Act exists, such as it will prevent or lessen a serious and imminent threat to somebody's life, health or safety, or to take appropriate action in relation to suspected unlawful activity or serious misconduct.

I am aware that my personal data will form a Commonwealth of Australia record and be subject to security and disposal arrangements as managed by the Department of Home Affairs. I am aware that Serco reserves the right not to engage with recipients, and that this is at their sole discretion.

I understand that section 2 and 3 of in this consent form must be witnessed by an authorised officer. As per Section 30 of the Oaths and Affirmations Act 2018 (as of 1 March 2019), previously Evidence (Miscellaneous Provisions) Act 1958.

An authorised witness usually includes:

- a solicitor or barrister (also known as an Australian Legal Practitioner);
- a justice of the peace
- other professions such as medical practitioner, pharmacist, senior police officer.



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Section 1: Providing consent to receive services

- I declare that all information I have provided in this document is true and correct to the best of my knowledge
- I understand the purpose of providing consent as written above and that if I make a false statement in signing this form, the assistance provided for the provision of RRAP can be terminated at any time.

Applicant Details:

Surname	
Given Name	
Signature	
Date	/ /

Date of birth	/ /
Organisation (if applicable)	
Postal Address	
Contact Number	
Email Address	
Relationship to Applicant	
Signature	
Date	/ /

Section 2: Authority to use representative

If you authorise another person or organisation to enquire or act on your behalf in relation to your RRAP application, please complete this section. You can authorise a representative at any stage and the person you nominate must be above 18 years of age.

Your representative will be able to make enquiries, submit forms you have signed and provide information to us about you. Representatives are not able to sign documents on your behalf.

We may refuse to liaise with your preferred representative if we think your representative is not acting in your best interests or as directed by the Department of Home Affairs.

Representative Details:

Surname	
Given Name	

Please ensure you have an authorised officer witness this section.

- I declare that I authorise the representative named in section 2 to act or enquire on my behalf for the purposes of assisting me to voluntarily depart Australia through the services offered in the RRAP
- I understand that I must notify the RRAP in writing immediately if I do not want the representative named
- in section 2 to act or enquire on my behalf

Applicant Details:

Surname	
Given Name	
Signature	
Date of signature	/ /



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Section 3: Providing consent to receive services

Please complete this section if you are also requesting assistance for your dependents to access the Homeward program.

All legal guardians of dependents must provide consent for dependents to participate in the Homeward program. If consent has only been provided by one legal guardian or the dependent is over the age of 18 years old, you will be required to submit supplementary documentation such as a court order or a letter of guardianship signed by a judge. Depending on the return country, the process to obtain travel documents for dependents, the airline requirements or as directed by the Department of Home Affairs, we may also request additional documentation.

Section 3a

If you are requesting to receive services and would also like to apply for your dependents, please complete this section. Please ensure you have an authorised officer witness' this section.

Dependent(s) Details:

Dependent 1

Surname	
Given Name	
Date of Birth	/ /
Return Country	
Valid Travel Document (Yes/No)	

Dependent 2

Surname	
Given Name	
Date of Birth	/ /
Return Country	
Valid Travel Document (Yes/No)	

Dependent 3

Surname	
Given Name	
Date of Birth	/ /
Return Country	
Valid Travel Document (Yes/No)	

Dependent 4

Surname	
Given Name	
Date of Birth	/ /
Return Country	
Valid Travel Document (Yes/No)	



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Section 3b

Unless you provide a court order or letter of guardianship signed by a judge, each guardian must consent for their dependents to receive services by completing this section. Please ensure you have an authorised officer witness this section.

- I provide consent for the dependents named in section 3a to depart Australia through the Homeward program services and return to the return country named in section 3a
- I understand that, upon travelling to the return country, there is no current plan for the above-named dependants to come back to Australia
- I also understand that if required, applications to obtain travel documents for the dependants may be required

Legal Guardian(s) Details:

Legal Guardian 1

Surname	
Given Name	
Signature	
Date	/ /

Legal Guardian 2

Surname	
Given Name	
Signature	
Date	/ /